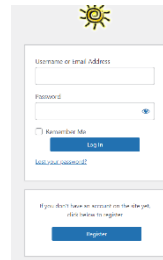


# Sunshine Tour – Registration Code Look-Up

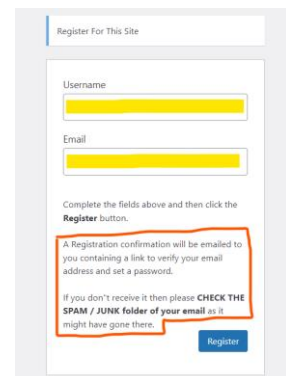
1. Click on 'Log In' on menu bar.



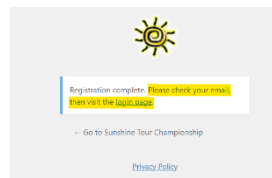
2. New users: click on 'Register' and proceed to step 3. Returning users: fill in username and password to login.



3. Fill in Username and email address (yellow highlighted fields) and TAKE NOTE of message circled in orange!!!!!!



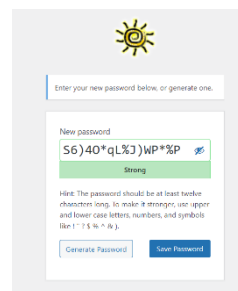
4. Follow the instructions on the message (highlighted in yellow):



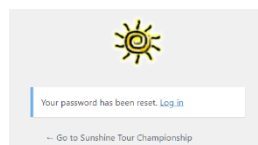
5. Check your inbox – very likely to be in JUNK! The email will come from 'WordPress'. Click on the link to set your password.



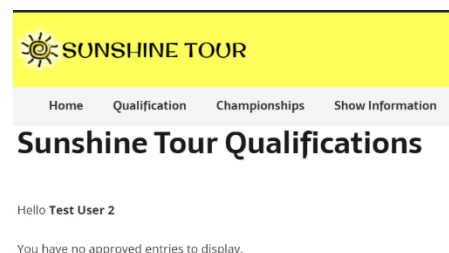
6. When you click on the link, it'll take you to a page with a random password already filled in. Best to replace with your own password!



7. Click to login.



8. You'll go straight to the qualifications page and your qualifications should be listed.



IMPORTANT NOTE! The list of qualification numbers only updates every 48 hours (or so, it's a manual process), so if you have only just submitted a registration, it may not show up yet.